

BISMARCK MEDICAL CENTER RADIOGRAPHY PROGRAM APPLICATION INSTRUCTIONS

The Radiography Program at Sanford Medical Center in Bismarck, N.D., is affiliated with three universities within the state:

1. University of Mary (Bismarck)
2. North Dakota State University (Fargo)
3. Minot State University

Students who are attending one of the schools listed above, and have completed or are nearing completion of the requirements for the degree in Radiologic Science, may apply for entrance into the program. Applications are accepted November 1- December 1 annually. Applications must be postmarked by December 1, to be considered for an interview. In order to be eligible to apply, students must have an overall college GPA of 3.0 or higher.

Students must complete the university course requirements towards their degree, by the time the program begins in August, if selected.

Application materials are all available on the program's web site, and should be printed and submitted in one packet, and sent to the program office:

Radiography Program
Sanford Medical Center
Route #20074
300 N. Seventh St.
Bismarck, ND 58501

Along with the completed application, students must submit:

- All college transcripts
- Signed Technical Standards
- Response to Career Statements, listed on application
- 3 completed recommendations:
 - (e.g., supervisor, co-worker, instructor or advisor – no family, significant other)
- \$25 application fee
 - (check or money order payable to Sanford Health)

Approximately 25 – 30 applicants will be selected for an interview to be held at the beginning of January. The interview committee consists of the program faculty, the Radiology supervisor, and a radiographer from the Radiology department.

Of those interviewed, up to 10 students are selected annually, and notified by e-mail within the week following completion of interviews. If accepted to the program, a non-refundable \$250 acceptance fee is required, which will go towards the purchase of their books in the fall. The program starts on the first Monday in August, and students complete the program on the last Friday in May, approximately 22 months later.

Students must continue to be enrolled and pay tuition each semester to their university of attendance during their two years in the program. This includes summer term. All policies regarding payment must be paid according to the university of attendance. Universities have different requirements, Minot State University students must pay summer tuition directly to Sanford Health, which amounts to approximately \$1,200–\$1,400 per summer.

Sanford Radiography Program does not provide any financial aid. Students in need of financial aid must go through their university of enrollment.

A couple months prior to starting the program, students will receive a packet of documents from their university advisor that must be reviewed, completed, and returned before students may begin their clinical experience with Sanford. Students will be instructed by their advisor as to where to send the completed paperwork. The packet includes general information regarding some of Sanford's policies and procedures. Students will also receive information, by e-mail during the summer, from the Program Director in regard to program start dates, times, etc.

The program does not accept transfer credits from other radiography programs. The Sanford Health Radiography Program only accepts applicable general education credits from its affiliated universities.

All prospective students need to be aware of the clinical obligations to travel to and from clinical sites. Students' education will be at: Sanford Medical Center, Sanford South Clinic, Sanford State Street Clinic, Sanford Northern Sky Clinic, Sanford Children's North Clinic, and the Sanford North Mandan Clinic (Mandan, ND).

